

NOTIFICATION OF PURPOSES & CONSENT FOR PET STUDENTS

BACKGROUND

1. From 1 January 2019, all Pre-Employment Training (PET) Early Childhood (EC) Courses have been jointly conducted by the National Institute of Early Childhood Development (NIEC) and the Institute of Technical Education (ITE), Ngee Ann Polytechnic (NP) or Temasek Polytechnic (TP), with course certification and qualification being awarded jointly by NIEC and in collaboration with these institutions.

NOTIFICATION

2. This Notification spells out:
 - (i) the basis and type of consent upon which NIEC and other course-related external parties¹ ('External Parties') collect, use, and disclose your personal data; and
 - (ii) the various purposes for which NIEC collects, uses, and discloses them.

CONSENT

3. Though generally the Personal Data Protection Act ('PDPA' or 'Act') requires NIEC and External Parties to seek your consent to collect, use, and disclose your personal data, PET students must take note that the Act also specifically provides various modes to allow organisations like NIEC and the External Parties to collect, use, and disclose personal data without the need to seek your written or oral consent.

These modes are:

- (i) By 'deemed consent', where:
 - a) the personal data is provided by you voluntarily for a particular purpose known to you; or
 - b) it is necessary to perform a contractual transaction with you; or
 - c) we inform you of an intended purpose and you do not come back by a given time to tell us that you do not want us to do so; and
- (ii) By 'exempted consent', where it is for:
 - a) evaluating your eligibility, qualification, and suitability for the course that you have applied for; or
 - b) a legitimate interest of NIEC or another interested party; or
 - c) carrying out research on subjects relating to our courses; or
 - d) improving the quality and delivery of our courses; or
 - e) other circumstances listed in the Act.

¹ 'course-related external parties' refers to those parties outside NIEC whose involvement are necessary to enable NIEC to provide and conduct the course applied for and attended by the PET students.

WITHDRAWAL OF CONSENT

4. Under the Act you have the right to change your mind and give notice to NIEC to withdraw your deemed or expressly given consent by sending in a notification in a form which you can request for by writing to dpo@niec.edu.sg.
5. In giving your notice, you need to specify whether it is your consent for use or disclosure that you wish to withdraw.
6. Upon receipt of your notice, NIEC will inform you of the likely consequences that may result from the said withdrawal, including where it means that NIEC may not be able to continue providing the required course to you.

PURPOSES

7. Your personal data would be collected, used, and disclosed for the purposes of administering, conducting, and improving the course that you have applied for. Please do contact us should you wish to know more about the purposes.

DATA PROTECTION OFFICER

8. You may contact our Data Protection Officer if you have any **PDPA** enquiries or feedback on any matter raised in this Notification by:

Email : dpo@niec.edu.sg
Mail : 1 Nanyang Walk, NIE-5-B2-06 Singapore 637616
Attention to : NIEC's Data Protection Officer

EFFECT OF NOTIFICATION

9. This Notification applies in conjunction with any other policies, notices, contractual and consent clauses that apply in relation to the collection, use, and disclosure of your personal data by us.

CHANGES

10. We may revise this Notification from time to time. You may determine if any such revision has taken place by referring to the date on which this Notification was last updated. Your continued course attendance constitutes your acknowledgement and acceptance of such changes.

Effective date: [December 2022]

Last updated: [December 2022]

E-ACKNOWLEDGEMENT

You are only required to complete the online submission for your e-acknowledgement during the 2025 Freshmen Orientation Day (in April 2025) to acknowledge your receipt of this NIEC's Notification of Purposes & Consent for PET Students.

This copy is your reference only. No submission is required now.